



1. Introductions

1.1 About the Dulacca Wind Farm

The Dulacca Wind Farm is a 43-turbine wind farm located approximately 7kms east of Dulacca and 11km west of Drillham in the Western Downs Region of Queensland.

The Barunggam People are the traditional custodians of the land upon which Dulacca Wind Farm is located. The project has worked with Barunggam representatives, throughout development and construction, to respect the cultural heritage of the area.

The project site is bisected by the Warrego Highway which links the Project with Roma (110km) to the west, and Miles (30km), Chinchilla (80km), Dalby (160km), Toowoomba (250km) and Brisbane (370km) to the east.

Construction commenced in mid-2021 and is currently going through commissioning phases. The wind farm is expected to be fully operational in the last quarter of 2023. The farm covers approximately 8,000 hectares of land, predominantly used for cattle grazing and cropping.

The Dulacca Wind Farm has committed to establishing a Community Fund for the benefit of the local communities. The value of the fund is A\$1.25 million and will provide funding opportunities for local projects, community groups and organisation which becomes available at the commencement of operations.

1.2 Our definitions

Dulacca Community Benefit Fund

The Dulacca Community Benefit Fund is a discretionary fund established by Dulacca Wind Farm to assist groups and organisations who wish to apply for funding for an initiative, project, or event within 40 kilometers of the Wind Farm's boundary who meet requests for financial assistance from eligible community organisations for community purposes.

Funding Panel

The purpose of the Funding Panel is to assess all applications and to help determine how best to allocate funds and in-kind contributions to maximise benefits for communities within and around the wind farm.

Panel members will also help to promote the fund and at times may be called upon as a spokesperson for media, and content opportunities.

1.3 About the Dulacca Community Benefit Fund (DCBF)

The DCBF, totaling A\$1.25 million, is a 25-year program designed to offer financial support to community-based organizations, projects, businesses, and communities within 40 kilometers of the Wind Farm's boundary. This funding will be evenly distributed over the 25-year duration of the program. While not exclusive, preference is given to towns within 25 kilometers of the Wind Farm. An independent funding panel, distinct from the Dulacca Wind Farm operations team, will administer the Community Fund.

The administration of the Community Fund will be provided by an independent funding panel separate from the operations team at Dulacca Wind Farm.



The fund is open to a wide range of projects, promoting community development, cultural enrichment, and active participation. Applicants can specify the amount their project requires, and the Dulacca Community Benefits Fund Panel will assess the cost of the initiative in relation to the outcomes achieved for the community. Multiple grants will be considered for applications amounts up to A\$20,000.

Successful applicants must assume all responsibility for the project, initiative, or event they are running. This includes having an adequate safety system in place, public liability insurance and any other risk management strategies applicable to the organisation or activity.

A project completion report (**refer to Section 5: Acquittal Process**) confirming the final project budget matched to the initial project budget will be required at the completion of the project.

1.4 Aims of the DCBF

- To provide the opportunity for community groups and organisations to develop innovative and sustainable environmental projects;
- To provide the opportunity for improved health and education across the community by developing long term partnerships and cohesive community projects;
- To strengthen community connections and social wellbeing in developing projects focusing on long term sustainability;
- To develop projects that enhance and encourage healthy and active communities;
- To develop projects which enhance cultural diversity, creative community activities and projects.

1.5 Role of the Funding Panel

The Funding Panel will function within a consultative framework, tasked with reviewing, consulting, and serving as the primary decision-makers for determining successful applicants for the Dulacca Community Benefits Fund. The Funding Panel will be selected from nominations based on achieving a broad community representation. Nominees may nominate as individuals or represent on behalf of a local organisation, interest, or business group.

To achieve a broad membership, the funding panel is expected to include, as a guide, representatives from the following groups:

- nearby residents
- nearby businesses
- key interest/ community groups
- representatives with an interest/ skill relevant to renewable energy and/or the Dulacca Wind Farm
- culturally and linguistically diverse and disability groups

Membership will be limited to a maximum of 5 representatives to ensure the forum's effectiveness, comprising individuals from diverse backgrounds and various areas. Funding Panel membership is voluntary and in joining the group, members must commit to attending and positively participating in DCBF meetings. In the event a member is unable to attend a meeting, this member may identify one proxy to act as a substitute replacement.



Funding Panel members are expected to actively participate as decision-makers for the DCBF. The group's operation will undergo a review after the initial 12-month period. Subsequent reviews will be conducted every 24 months thereafter. The review will include determining whether existing membership is extended or if new members are invited to join the group to replace existing members.

It's expected that funding panel members will be required to attend up to a minimum of two meetings a year with the optional attendance of any DCBF event. Meetings will run approximately 90 minutes in length with light refreshments provided when held in person.

Dulacca Wind Farm may, at their discretion and at any time, revoke the membership of a representative of the panel if it is deemed to be:

- failing to act in a manner that fulfils the Terms of Reference, and / or
- not supporting the DCBF's purpose, goals, or operational requirements.

2. Eligibility

2.1 Application Eligibility and Documentation Requirements

Applications for the Dulacca Community Benefit Fund (DCBF) are open to entities within 40 kilometers of the Wind Farm's boundary, with particular emphasis on towns within a 25-kilometer radius. Eligible entities include:

- Incorporated not-for-profit community organisations
- Groups auspices by not-for-profit community organisations
- Local businesses
- Incorporated not-for-profit community organisations may take various forms, including but not limited to:
 - Charities
 - Organisations with Deductible Gift Recipient (DGR) or Public Benevolent Institution (PBI) status
 - Cooperatives
 - Companies limited by guarantee and/or limited by shares (non-distribution of profits or dividends)
 - Trusts that are registered with the Australian Charities and Not-for-profits Commission (ACNC)
 - Associations (under the Associations Incorporation Act 2009)
 - Local Aboriginal Land Councils
 - Organisations established under an Act of Parliament

To be eligible for a Dulacca Community Benefit Fund grant, applicants must meet the following criteria:

- Be based within 40 kilometers of the Wind Farm's boundary or conduct activities benefiting members of these communities.
- Propose a project in which the majority of participants and/or beneficiaries are residents of a town near the Wind Farm, demonstrating that the project can be successfully executed within 18 months of the funding announcement.
- Have an Australian Business Number (ABN).
- Have current public liability insurance (PLI).



Applicants will be deemed ineligible if they:

- Derive income from gambling or propose activities that promote gambling.
- Have a debt owing to the local council where the project will be undertaken.

As part of the application process, the following documentation is required:

- Quotes for goods/services valued between A\$1,000 - A\$5,000 (one quote) or in excess of A\$5,000 (two quotes).
- Letter of support from the applying organisation (compulsory).
- Letter of support from supporting partner/s (compulsory for large grants, optional for small grants).
- Written approval if the group/organisation uses a facility controlled by a Committee of Management, and the project will impact the facility.
- Most recent Bank Statement to demonstrate financial viability and competence.
- Annual Financial Statement (for large grants only).
- Copy of Public Liability Insurance if applicable.

Once an application is submitted, the Funding Panel may contact the applicant for additional information. Original documents should not be included with the application; copies will be sufficient unless otherwise specified.

2.1 Eligible Projects

Proposed projects should improve community connectedness and cohesion and meet community's needs. More information about the assessment criteria is provided in **Section 3**.

Projects are due to be completed within 18 months of the funding announcement. If any projects happen to be affected by any unforeseen circumstances, this will be flexible, with extensions and variations available at the discretion of the Dulacca Wind Farm.

Projects are not eligible to receive a Dulacca Community Benefits Fund if they:

- have the single purpose of promoting religion or political parties;
- are currently fully funded by local, state, or federal governments;
- are intended to fund operational or core business costs including salaries and administration costs, and
- are deemed as core curriculum activities of educational institutions.

2.2 Grant Priorities:

To be eligible for a Dulacca Community Benefits Fund, applications should support the strengthening of community connectedness and cohesiveness, as well as align with at least one of the following priorities:

Health and Wellbeing - supporting programs and opportunities which promote healthy living and wellbeing.

- Promotion and enhancement of community participation and social cohesion;
- Promotion, enhancement and development of health, health care, childcare, aged care;
- mental health and assistance to disadvantaged persons;
- Programs/ initiatives that encourage medical and health professionals to practice in the region;



- Emergency services support, and
- Sport and social clubs.

Environment and Sustainability - enhancing and conserving green spaces and the environment;

- Conservation, protection, restoration and/or enhancement of the natural environment;
- Programs that support prevention of local environment degradation;
- Initiatives that enhance the natural environment of the community, and
- Community awareness of environment and sustainability.

Education and Training - providing information, skills, and new opportunities to members of the community.

- Advancement of education, research and analysis and the grant of scholarships;
- Early childhood and youth education enhancement programs;
- Tertiary education/ TAFE scholarships;
- Apprenticeships and Traineeships ;
- Programs that promote cross sector skill development ;
- Work placement programs in partnership with local high schools, prizes for students, and
- Programs encouraging flexible learning, further education, and improved employability.

Community Development

- Promotion of industry, commerce, agriculture;
- Renovation and upgrade of community buildings, and
- Projects that encourage local economic development and skill development.

Innovation

- supporting projects and events which help the community to solve future challenges.

Leadership

- supporting and training future leaders to advocate for their community.

Beautification

- supporting opportunities to improve the aesthetics and facilities of the community.

2.3 Funding Panel Eligibility Requirements

Funding Panel members must meet at least one of the following criteria:

- Be a resident or own a property located within 40 kilometers of the Wind Farm's boundary. Priority will be given to those within 25 km radius of the Wind Farm, and
- Own or work at a business located within vicinity of Dulacca Wind Farm

Participate or volunteer with a community group that has a specific interest (including an active user of the road or has a community facility) within 40 kilometers of the Wind Farm's boundary Participation in the Funding Panel is voluntary. Members will not be remunerated for any travel expenses incurred to attend



meetings. Members will be chosen at the discretion of Dulacca Wind Farm. Membership can be reviewed at any time by Dulacca Wind Farm.

3. Assessment

3.1 Assessment Panel and Assessment Criteria

Applications will be assessed by an independent funding panel convened by the Dulacca Wind Farm. Applications will be assessed based on their ability to address the selection criteria as well as the perceived benefit to the local community. All applications must meet the eligibility criteria and comply with the Dulacca Community Benefits Fund Terms of Reference.

General selection criteria may include:

Project benefits

- direct and indirect community benefit;
- quality of life/community wellness enhancement ;
- program/ project operational efficiencies, and
- demographics served.

Target community need

- public safety/improved access;
- provide a direct service to the community;
- Council/community support Availability of funding;
- prior funding to applicant;
- demonstration of need for financial assistance Project/program viability;
- background of applicant (i.e. organisation size/representation, prior experience), and
- the extent to which project or program duplicates other available facilities or programs in the area.

4. How to apply

4.1 CBF

Applications must be submitted either online or by downloading the application form via the Dulacca web page at <https://www.dulaccawindfarm.com.au/>

Please have the following information ready before you start filling out the application form:

- ✓ Information on the applying organisation including:
 - Name, address, contact details;
 - Incorporation Registration Certificate;
 - ABN, and
 - Public Liability Insurance certificate.
- ✓ Information about the proposed project:
 - Project title;
 - Type of project (festival, event, purchase, capital works, other), and



- Project timeline.
- ✓ Details about the project:
 - Location of the project;
 - Information about land ownership and/or council approvals (if relevant);
 - Which priority area/s the project represents, and
 - The number of community members that will benefit from the project.

Dulacca Wind Farm reserves the right, in its absolute discretion, to accept or reject any project proposal that is lodged after the Closing Date or otherwise not lodged in accordance with the requirements of the Grants Terms of Reference.

In relation to project costs, you will be asked for:

- The total cost of the project;
- Your organisation's contribution (if any);
- How much funding you are seeking;
- How the funds will be used, and
- Any other funding sources you have already secured.

Where co-funding is identified, evidence is requested for secured funding. For non-secured co-funding, you will be asked how the project can be re-scoped if this is not received.

4.2 Funding Panel

Community members wishing to be part of the Funding Panel will be asked to nominate and provide a description as to why they would like to be involved in the Dulacca Community Benefits Fund and attach any relevant supporting documentation (e.g. resume). Nomination Forms will be available online at <https://www.dulaccawindfarm.com.au/>

4.3 Getting assistance

If you have questions about the Dulacca Community Benefits Fund or require assistance in submitting an application, please fill out the form located on the website, under 'Dulacca Community Benefit Fund'.

5. Acquittal Process

5.1 Process

The Recipient must keep accurate and complete written records relating to the expenditure of the funding granted for the project. Recipients must also provide written reports on the progress and results of the funded project to Dulacca Wind Farm, including details of funding expenditure. Funding recipients must also submit receipts and details of expenditure of funds to determine if the grant has been properly spent.

1. **Successful applicants** will be required to enter into a written agreement with the Dulacca Wind Farm to receive funding. This Agreement will provide details of when the acquittal process, including a full project report, must be completed.



2. **Successful applicants** will be required to complete and acquit their activity within the date stipulated in the funding agreement. If the activity is not going to be completed within the prescribed timeframe an extension must be requested in writing prior to the original expiration date. Payment arrangements will be negotiated depending on the size of the project and level of investment.
3. Offer of a grant in no way implies any ongoing funding commitment or obligation by Dulacca Wind Farm. Any assets funded through this grant program become the responsibility of the applicant.
4. Any variations to the original submission must be approved in writing by Dulacca Wind Farm.
5. The activity must incur the full expenditure as outlined in the application budget to guarantee full funding of the agreed amount. If the project budget falls short of this amount, Dulacca Wind Farm reserves the right to make a pro-rata payment only.